



Updating 2021-2022 Fellowship Training Program Rosters: Frequently Asked Questions

1. By what date do our 2021-2022 program rosters need to be updated?

The deadline to update your 2021-2022 Training Program Rosters is Thursday, July 1, 2021. This deadline is to ensure that we are able to start sending information related to Convergence 2021 and the FIT scholarship starting in July. This will allow interested fellows time to submit their ACR membership applications prior to the FIT Scholarship eligibility deadline, which is August 15th, 2021. See FAQ #5 and #6 below for additional information about the FIT scholarship eligibility.

2. How does the ACR use the information included in the Program Rosters?

The ACR uses these rosters to identify fellows currently enrolled in a training program and faculty (DD, PD, APD, and PC) currently associated with a training program. These rosters inform who should receive training program related information. They also inform our contact and eligibility lists for the FIT scholarships. FIT Scholarship information, including eligibility requirements, is sent to those who are shown as FIT or Faculty on the ACR rosters of ACGME or RCPSC-accredited rheumatology training programs.

3. Why does the ACR need to know the fellowship year of the fellow and start and end date of their program?

This information helps the ACR maintain accurate records and provide information to fellows that is relevant to where they are in their training. Fellowship year is also required information when registering fellows to take the In-Training Exam in the spring.

4. What if a fellow has transitioned to faculty? Should I still remove them?

If your fellow has transitioned to faculty and now has the role of Division Director/Division Chief, Program Director or Assistant Program Director, then you **do not** need to remove them from your roster. Instead, you can simply edit their role to reflect this change. If they have transitioned into another faculty position, removing them from your roster will not impact the affiliation in their ACR record. See Step #4 for full directions.

5. I have updated the training program roster. Does this mean my fellows are now members of the ACR?

No. Updating your roster is a very important first step in connecting your fellows to the ACR. However, creating an ACR account and being listed on a program roster is **NOT** the same thing as being a member of the ACR. We invite and encourage all fellows in training to become members of the ACR, which they can do by submitting a membership application via rheumatology.org. Please note that being an ACR Fellow-in-Training Member of the ACR is an eligibility requirement for the FIT Scholarships.

6. By what date do fellows in training need to finalize their ACR membership to be eligible for the FIT scholarship for Convergence 2021 and what information will they need?

The deadline for fellows to complete their ACR membership to be eligible for the FIT Scholarship for Convergence 2021 is August 15th, 2021.

Fellows who submit a member application to join the ACR will need to include a letter from their program director that states the start and end date of their fellowship program and pay their membership dues (membership is not final until dues are paid). The application submission and payment of dues can all be done online.

7. Are there additional resources or someone I can contact if I need help updating my program roster?

Yes, in addition to detailed written instructions, we also have a [training video](#) which provides a visual for each step of the roster update process.

If you have any questions or encounter any issues, please email Robin Campbell at rcampbell@rheumatology.org.