



The mission of the ACR Research and Education Foundation is to improve patients' lives through support of research and training that advances the prevention, treatment and cure of rheumatic diseases.

INSTRUCTIONS FOR ALL AWARDS

Application, format and submission requirement: All applications must be submitted electronically via the ACR REF Web site by 5:00 pm ET August 1, 2011. To submit your application, visit www.rheumatology.org/REF for a link to the online application. Please use 1 inch margins and Arial 11 point font for all documents submitted as part of your application and avoid jargon and abbreviations. Additional information concerning our awards and grants program is available at www.rheumatology.org/REF, or by contacting the REF at ref@rheumatology.org or (404) 633-3777.

Awards and Grants Policies: All applicants and award recipients must abide by REF Awards and Grants Policies at all times. A list of current policies is available at www.rheumatology.org/REF.

Review of applications: Applications will not be blinded for the review process. Any perception of conflict of interest for reviewers will be eliminated during this time. Only applications that are complete and received by the deadline will be reviewed. It is the applicant's responsibility to review their completed application for errors and to ensure that it adheres to the application instructions. Applicants are responsible for submitting all required application documents prior to the deadline noted below.

Notification and funding: Applicants will be notified as to the status of their award in September. If there is a citizenship requirement, proof of citizenship will be requested at the time of notification.

Application deadline is 5:00 pm ET August 1, 2011

Purpose

The purpose of the ACR REF/Abbott Medical and Pediatric Resident Research Award is to motivate outstanding residents to pursue subspecialty training in rheumatology by providing them with an opportunity to attend the ACR/ARHP Annual Scientific Meeting. Through this award, the REF will identify residents who have demonstrated an interest in rheumatology and aid residents in becoming highly trained rheumatologists.

Eligibility

A candidate must be a resident enrolled in an ACGME-accredited pediatric, medicine or combined medicine/pediatric residency program who is interested in rheumatology. The candidate must be an author or co-author of an abstract submitted to the upcoming ACR/ARHP Annual Scientific Meeting via the ACR/ARHP abstract submission portal by the **June 28th deadline**. The student must have made a significant

contribution to the work submitted in order to be considered for the award.

Citizenship

Applicant must be a citizen or non-citizen national of the United States, or be in lawful possession of a permanent resident card. Non-citizen nationals are generally persons born in outlying possessions of the United States (e.g., American Samoa and Swains Island). Individuals on temporary (J1, H1) or student visas are not eligible.

Award Terms and Funding

Recipients will receive an award of \$750, plus reimbursement up to \$1,000 for travel expenses (including air fare, hotel and meals) to attend the upcoming ACR/ARHP Annual Scientific Meeting. Recipients will also receive complimentary registration for the meeting. This is a one-year award.

Each candidate must have a nominating letter of recommendation from a faculty member of the training institution who is an active member of the ACR. The faculty member must indicate in the letter of recommendation that s/he will be attending the annual meeting and will interact with the resident during the meeting.

Review Criteria

Applications will be peer reviewed and awarded based on overall merit. This award will be reviewed based on the following criteria:

1. Evidence of abstract submission
2. Candidate's interest in the field of rheumatology
3. Support of nominee from faculty member
4. Accomplishments, track record and experiences of candidate

Reporting Requirements

The resident program director must participate in all efforts to track the outcome of the resident(s) that

participate in the program during the time of the award and up to three years after the award. This information is vital to measure the success of this program. The resident must provide a report

within three months of attending the ACR/ARHP Annual Scientific Meeting describing their experience and any modifications of career plans based on this experience.

Funding Source

Funding for this award is made possible through the Abbott Endowment for Rheumatology Development.

Application Instructions

Before starting the online application, please read these instructions.

Only online applications submitted through the REF Web site will be accepted. Incomplete applications will not be accepted. It is the applicant's responsibility to review the application for completeness and errors, and to ensure that it adheres to all REF instructions. **Applicants are responsible for submitting all required sections and documents prior to the deadline noted on page 1 of this application.**

Each item must be saved and uploaded to the online application separately. For example, item one of this application, statement of the candidate, must be saved as a MS Word or Adobe PDF file per the following instructions and uploaded when prompted in the online application.

- All files must be in either MS Word or Adobe PDF format and saved as '.doc' or '.pdf' files
- Use one inch margins, Arial font and 11-point font size (does not apply to figures and tables)
- The header of each page must contain the applicant's last name and first initial (formatted as lastname, firstinitial)
- Filenames should be named according to section (e.g., "1InstiStmt.doc") and must not exceed 15 characters in length

You will be asked to provide the following:

1. Statement from candidate - limited to 200 words

Candidate must briefly describe current career plans and reasons for their interest in rheumatology.

2. Letter of recommendation and nomination

Candidate must provide a letter of recommendation signed by a faculty member of the training institution who is an active member of the ACR. The faculty member must indicate in the letter of recommendation that s/he will be attending the ACR annual meeting and will interact with the resident during the meeting. The letter should also describe the candidate's role in the project that resulted in the abstract submitted, and the candidate's potential for pursuing a career in rheumatology.

3. Letter of support

A letter signed by the residency director must provide assurance that the resident will be given time off to attend the ACR/ARHP Annual Scientific Meeting, if selected.

4. ACR/ARHP Annual Scientific Meeting Abstract submission

Please include the following:

- a. Author's names(s)
- b. Abstract control number (from ACR/ARHP submission portal)
- c. A copy of the complete abstract. Applications received **without a copy of the abstract** submitted to the ACR/ARHP Annual Scientific Meeting **will not be reviewed.**

5. Applicant's biosketch in NIH format - limited to four pages

Please note that the REF does not have any information regarding the status of your abstract submission to the ACR or ARHP. The ACR/ARHP abstract selection process and the REF award selection process are conducted independently.